### Keepers 101 Chart—Filled Out

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<tr>
<th>Common Errors</th>
<th>Too Proof</th>
<th>One Proof</th>
<th>Two Proof</th>
<th>It's Proof</th>
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<th>Our Proof</th>
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### Punctuation

- **Commas in a series:** 
  - are dogs, cats, and fishes
  - don’t = do not
- **Commas in a letter:** 
  - Sincerely,
  - Dear Jake,
- **Commas in appositives:** 
  - Nina, my friend, 3 dogs and bowls
- **Commas before ending phrases/ clauses:** 
  - goes
- **Commas with direct address:** 
  - Mom,
- **Commas in a date:** 
  - Oct. 10, 2013
- **Commas between city and state:** 
  - San Antonio, TX
- **Colons:** 
  - like: this
  - Punctuating dialogue: “chicken dance”

### Nouns

- **Proof:** 
  - a, some, the
- **Proof:** 
  - I, you, he

### Verbs

- **Proof:** 
  - is, was, have

### Adjectives

- **Proof:** 
  - book, person, idea
- **Proof:** 
  - can, how, ran

### Adverbs

- **Proof:** 
  - always
- **Proof:** 
  - never

### Pronouns

- **Proof:** 
  - sub
  - obj

### Prepositions

- **Proof:** 
  - for
- **Proof:** 
  - to

### Spelling rules

- **Silent E:** 
  - hope = hoping
  - better = bettter
- **Words ending in Y:** 
  - city = cities
- **Words ending in consonants:** 
  - hop = hopping
- **I before E:** 
  - receive = received
- **Ce/CI/GE/GI:** 
  - ace = age

### Capitalization

- **Proper Nouns:** 
  - Maggie
  - Chinese
- **Proper Adjectives:** 
  - food
- **Letter closing:** 
  - Sincerely
- **First words in sentences:** 
  - First words in quotes
- **Effect:** 
  - Proof
- **Religious Titles:** 
  - Mrs.

### Prepositioning

- **First words in quotes:** 
  - "If..."
- **Contrasts:** 
  - girls vs. boys
- **Sounds:** 
  - sss
- **Participles:** 
  - running, swimming
- **Absolutes:** 
  - N + ing, n + ing